

RESIDENTIAL FACILITY PERMIT / BUSINESS LICENSE APPLICATION



Send all completed and properly signed forms (including attachments as necessary) along with applicable permit and licensing fees to:
South Jordan City, Business Licensing, 1600 W. Towne Center Drive, South Jordan City, UT 84095 Telephone: 801-254-3742

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|---|--|
| <input type="checkbox"/> Residential Facility for Disabled Persons | <input type="checkbox"/> Sober Living Home [Supplemental info. required] |
| <input type="checkbox"/> Assisted Living Facility for Elderly Persons | <input type="checkbox"/> Youth Transitional Home |
| <input type="checkbox"/> Residential Facility for Elderly Persons [Does not require business license] | |

Number of Proposed Residents: _____

Section 1: Business Information		
Business Name/DBA:		Website:
Location of Business:		Apt/Suite No.
City:	State:	Zip Code:
Business Telephone:	Business Fax:	Email:
Have you been previously licensed for this business? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, under what name & jurisdiction?		
Section 2: Owner Information		
Business Owner:		
Address:		Apt/Suite No.
City:	State:	Zip Code:
Telephone:	Birth Date:	Driver Lic #: State:
Check one: <input type="checkbox"/> Rent/Lease Business Premises <input type="checkbox"/> Own Business Premises		
Section 3. Business Mailing Address. (This is the address where all permit, license, and renewal forms will be sent)		
<input type="checkbox"/> Same as Section 1	<input type="checkbox"/> Same as Section 2	<input type="checkbox"/> Send all correspondence to:
Type of Organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor		
State Business License #	License Type:	Expiration Date:
Utah Sales Tax #:	Federal Tax ID #:	
Section 4. Business Information		
Projected opening date for business:		
Number and type of staff:		
Number and type of staff residing in home:		
Number of off-street parking stalls:		
Has this business been the subject of either criminal and/or administrative sanctions during the last 10 years?		
What Utah Department of Human Services licensure or certification has been issued?		
EPA Hazardous materials on site? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, MSDS of chemicals must be attached.		

Section 5: Attachments

- 3 Copies of State of Utah License(s) or Certification(s)
- 3 Blueprints or detailed drawings of residential property and floor plans (including measurements).

I ACKNOWLEDGE RECEIPT OF A COPY OF THE SOUTH JORDAN CITY RESIDENTIAL FACILITIES ORDINANCE.

I AM AWARE THIS APPLICATION DOES NOT AUTHORIZE OPERATING OR CONDUCTING BUSINESS UNTIL APPROVED BY SOUTH JORDAN CITY AND PERMIT AND/OR LICENSE HAS BEEN ISSUED. ALL FEES ARE NON REFUNDABLE.

RENEWAL OF THIS LICENSE IS THE RESPONSIBILITY OF THE BUSINESS OWNER. FAILURE TO RECEIVE A RENEWAL NOTICE DOES NOT EXCUSE THIS RESPONSIBILITY.

I HAVE READ THE FOLLOWING AND AGREE TO COMPLY WITH ALL ORDINANCES, CODES AND REGULATIONS SET FORTH BY SOUTH JORDAN CITY, SALT LAKE COUNTY, THE STATE OF UTAH, AND FEDERAL STANDARDS, AS THEY APPLY. I ATTEST THAT ALL INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT.

IF THIS APPLICATION IS SIGNED IN BEHALF OF A COPORATION, THE SIGNATURE ALSO CERTIFIES THAT I AM AUTHORIZED TO ACT ON ITS BEHALF.

SIGNATURE _____ DATE _____

***OFFICIAL USE ONLY ***

Department Review	Date Reviewed	Recommendation	Initials	Explanation if not recommended for approval
Planning & Zoning Division		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Building Division		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Police		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Fire		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Public Works		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Utilities		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
Code Compliance		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		
South Valley Health		<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove <input type="checkbox"/> N/A		

Permit approval by Chief Business Licensing Official _____ Date _____

License Number: _____ Issued: _____